



EILEEN WU

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EDUCATION

UNIVERSITY OF HOUSTON, COLLEGE OF TECHNOLOGY

Bachelor of Science in Digital Media, expected graduation May 2017

HONORS

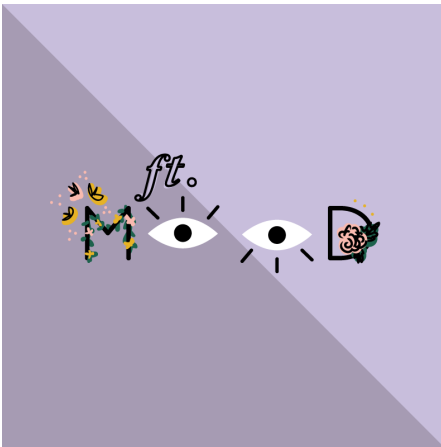
COLLEGE OF TECHNOLOGY DEAN'S LIST, FALL 2014-SPRING 2015

AP SCHOLAR: 2D-Emedia Portfolio, 2013

SOFTWARE

ADOBE: Photoshop, Illustrator, Acrobat, InDesign, PremierePro, Bridge, Lightroom

MICROSOFT: Word, Excel, PowerPoint, Access



WORK EXPERIENCE

VINSON & ELKINS LLP MARKETING INTERN

- /Edit graphics and images according to brand style and guidelines
- /Design various advertisements, ecommunication products, and other various graphic items to meet firm client requests
- /Organize server files for ease of accessibility

July 2016-Present

DIGITAL MEDIA ACADEMY TEACHING ASSISTANT

- /Assist in instruction of class curriculum
- /Ensure students are understanding the material in order to accomplish their final projects
- /Allow the classroom to be a good learning environment while enabling the camp atmosphere

July 2016-Aug 2016

FOUR SQUARE DESIGN STUDIO DESIGN ASSISTANT

- /Maintained sample library and keeping office tidy
- /Pick-up and delivery of product samples and/or finished decorative items
- /Assisted designers with field measuring samples
- /Field vendor inquiries

Sep 2015-July 2016

CTC LAB UH Valenti School of Communication COMPUTER LAB ASSISTANT

- /Assisted students with troubleshooting issues on Mac desktops
- /Issued logins and computer lab equipment to students
- /Organized lab to ensure safety and cleanliness

Feb 2015-May 2016